BTEC

BTEC Production Arts

Assignment Brief

Qualification: BTEC International Level 3 Diploma in Production Arts

Module H: Collaborative Production Arts Project

Issue Date:
Deadline Date:
Assessor:

Pearson

Important guidance for using Example Assignment Briefs

Example Assignment Briefs (EABs) are provided as support and guidance. Teachers are not required to use them.

You are free to use or adapt them in any way to suit your programme and learners. When adapting EABs, or creating your own, you must ensure the minimum requirements listed on the ‘BTEC Internal Verification of Assignment Briefs’ are met.

Assignment: Teamwork

- H22: Using Creative Collaboration to Develop a Project
- 1. Demonstrate personal engagement and individual responsibility when developing a collaborative project.
- 2. Demonstrate skills when developing a collaborative project.
- 3. Apply collaborative skills when developing a project.

- H23: Producing a Collaborative Project
- 1. Demonstrate technical skills in a final collaborative project.
- 2. Demonstrate creative skills in a final collaborative project.
- 3. Present a final collaborative project.

Context

Your production arts company has been commissioned to work as a team to plan, develop and realise/present a collaborative project.

This might be a live event, a performance, concert, community project, a film/TV programme or other appropriate showcase for the company's skills and abilities.

The project is a great opportunity for you and your company members to demonstrate skills and knowledge in developing and presenting a major project, requiring collaboration in all aspects of planning and technical/creative input to the development and realisation of the project.

As part of the collaborative process, you will be required to undertake a production role based on your production specialism.

Task 1: Teamwork

Your company will need to agree on the nature and direction of the collaborative project such as the project aim, creative intention, target audience, venue, resources, budget, etc.

You will then work collaboratively as part of the team to develop the project, in a production role appropriate to your specialism such as design, technical, make-up or management.

Activities, processes and skills will include:

- researching and developing material
- meetings to review and track progress
- setting targets (individual and company targets)
- identifying issues and making improvements
- experimenting with different techniques, processes and effects
- seeking and responding to feedback
- adhering to health and safety requirements.

You will need to document the development process in good detail and include relevant documentation such as meeting notes, design plans, annotated scripts, team communications, etc..

Criteria covered by Task 1

Assessment unit H22: Using creative collaboration to develop a project
H22.1 Demonstrate personal engagement and individual responsibility when developing a collaborative project

Unit/Criteria Reference	To achieve the criteria you must show that you are able to:
H22.P1 Pass **Appropriate**	At **Pass**, learners show some participation and provide relevant inputs during discussions and meetings. They contribute to the creative development of the project but may rely on some support from their peers.
H22.M1 Merit **Effective**	At **Merit**, learners are attentive and participative during discussions and meetings, providing valuable input and ideas that progress the project. They clearly contribute to the creative development of the project.
H22.D1 Distinction **Accomplished**	At **Distinction**, learners are consistently attentive and participative during discussions and meetings, providing a range of pertinent and insightful inputs. They show leadership in their contribution to the creative development of the project.

Criteria covered by Task 1

H22.2 Demonstrate skills when developing a collaborative project

Unit/Criteria Reference	To achieve the criteria you must show that you are able to:
H22.P2 Pass **Competent**	At **Pass**, learners use generic creative and technical skills appropriately that have some impact on the creative development of the project.
H22.M2 Merit **Effective**	At **Merit**, learners use creative and technical skills securely in a controlled and efficient manner that clearly contributes to the creative development of the project.
H22.D2 Distinction **Accomplished**	At **Distinction**, learners use perceptive creative and technical skills showing some innovation and having a crucial and clear impact on the creative development and direction of the project.

Criteria covered by Task 1

H22.3 Apply collaborative skills when developing a project

Unit/Criteria Reference	To achieve the criteria you must show that you are able to:
H22.P3 Pass **Adequate**	At **Pass**, learners collaborate in the development of a creative project, showing the ability to suggest ideas and listen to the opinions and ideas of others.
H22.M3 Merit **Effective**	At **Merit**, learners collaborate in the development of a creative project, showing the ability to input relevant ideas and respond to the opinions and ideas of others while moving the project forward.
H22.D3 Distinction **Accomplished**	At **Distinction**, learners collaborate in the development of a creative project, showing the ability to share and explain ideas and respond thoughtfully to the opinions and ideas of others.

Task 2: Final production

Your company will now present the final collaborative project to an audience, realising the aims and intentions of the project.

Whatever form or medium of project has been planned and developed, “bringing the project to life” will require you to demonstrate skills within your specialist production role.

You will need to document your application of relevant technical/creative skills during the realisation of the project, for example:

- get-in/fit-up
- rigging
- costume/make-up call
- technical and dress rehearsal
- performance/presentation to an audience
- adhering to health and safety requirements
- responding to post-performance evaluation, such as audience feedback, director notes, stage manager reports, etc.

Task 2: Final production

Evidence will need to present the outcome of your project in an appropriate format, such as video recordings, e-portfolio, etc., supported by commentary accounting for the success of the final project in relation to its intention and artistic vision.

You will need to show that you can:

- apply skills in a proficient manner, which has a crucial and positive impact on the final outcome
- display a skilled and proficient use of design and presentation elements
- fully account for the artistic vision of the project and presentation format to inform and inspire the final outcome.

This task targets H23.1, H23.2 and H23.3 at Pass, Merit and Distinction.

Criteria covered by Task 2

Assessment unit H23: Producing a collaborative project
H23.1 Demonstrate technical skills in a final collaborative project

Unit/Criteria Reference	To achieve the criteria, you must show that you are able to:
H23.P1 Pass **Competent**	At **Pass**, learners apply skills that have some positive impact on the final outcome. They will demonstrate some technical skills.
H23.M1 Merit **Effective**	At **Merit**, learners apply skills that have a clear and positive impact on the final outcome. They will demonstrate secure technical skills.
H23.D1 Distinction **Accomplished**	At **Distinction**, learners apply skills that have a crucial and positive impact on the final outcome. They will demonstrate technically proficient skills.

Criteria covered by Task 2

H23.2 Demonstrate creative skills in a final collaborative project

Unit/Criteria Reference	To achieve the criteria you must show that you are able to:
H23.P2 Pass **Competent**	At **Pass**, learners display some creativity in the use of design and presentation elements. They demonstrate some sense of creativity in the final outcome.
H23.M2 Merit **Effective**	At **Merit**, learners display a considered and secure use of design and presentation elements.
H23.D2 Distinction **Accomplished**	At **Distinction**, learners display a skilled and proficient use of design and presentation elements.

Criteria covered by Task 2

H23.3 Present a final collaborative project

Unit/Criteria Reference	To achieve the criteria you must show that you are able to:

H23.P3 Pass **Appropriate**	At **Pass**, learners show some consideration of the artistic vision of the project and presentation format.
H23.M3 Merit **Effective**	At **Merit**, learners clearly consider the artistic vision of the project and presentation format.
H23.D3 Distinction **Creative**	At **Distinction**, learners fully account for the artistic vision of the project and presentation format to inform and inspire the final outcome.

Checklist of evidence required

Portfolio* of evidence with supporting video recordings, including:

Task 1

A **log/blog/vlog*** accounting for your contribution to the development and production process. This should document your input of ideas and how these influenced and shaped the project. You should also include relevant production documents such as designs, inventories, construction plans, team communications along with video footage of meetings and key production sessions.

Task 2

Documentation (e.g. video recording) of the final project performance/presentation with supporting commentaries.

*This can be in any form suitable for the submitted evidence, such as an e-portfolio, video recordings with commentary, written evidence in blogs, vlogs or a combination of forms.

BTEC Creatives

Production Arts

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